



CHILDCARE CONTRACT

This agreement is between Child's Paradise Daycare Centre at: _____

And Parent(s): _____ of child(ren)(CHILD): _____ who will attend this Childcare.

I/we acknowledge that I/we have received a copy of the Child's Paradise Parent Handbook Policies and Procedures. I/we agree to abide by these Policies and Procedures. If there are any policies and/or procedures with which I/we do not agree, Child's Paradise Daycare Centre will be notified in writing of the disagreement. The policies and procedures in the Parent Handbook are reviewed annually and as needed. _____

(Parent/Guardian Signature)

Childcare starting on: _____ (date) from _____ (start time) to _____ (finish time)

The CENTRE Agrees to	The PARENTS Agree to
Provide childcare as scheduled above each day except on recognized Holidays, Stats, PD Days (i.e., Mayday), between Christmas and New Years and additional Centre Vacation Week(s) as scheduled in advance (Centre Vacation Weeks will be a maximum of 4 weeks per year, as per CWELCC Guidelines)	Drop off and pick up the Child within the times set above. The Parents will notify the Centre as early as possible for any changes to the above drop-off and pick-up times and call the Centre if they will be late picking up their Child
Provide snacks and lunch as per Licensing requirements	Complete Child Care Contract, Health Unit Forms, Registration & Emergency Information, Permission Forms
Provide daily experiences and materials that entertain, educate, and develop the Child, in accordance with ELECT Document, How Does Learning Happen (HDLH), Child Care Early Years Act (CCEYA), and Ministry of Education.	Inform the Centre of illness, communicable disease, or problems with their Child that could affect the other children in the care of the Centre and keep the Child home when presenting any of the signs of illness as outlined in the Parent Handbook.
Provide items for personal hygiene, safety, and general day-to-day care items for the Child	Supply the Centre with the following items necessary for the care of their Child: <input type="checkbox"/> Diapers <input type="checkbox"/> Special Diet Foods <input type="checkbox"/> Extra Clothing <input type="checkbox"/> Indoor Shoes <input type="checkbox"/> Refillable Water Bottle <input type="checkbox"/> Other item: _____
Provide income tax receipts for the previous year	Ensure Child's Immunizations are up-to-date with the Centre and provide copy of the Immunization Record
Comply with all requirements and Policies and Procedures of Child's Paradise Day Care Centre	Comply with all requirements and Policies and Procedures of Child's Paradise Day Care Centre
Invoice Parents for the Scheduled attendance as agreed. All Sickneses, Vacations, Holidays and Stats are charged based on regularly scheduled attendance for that day.	Inform the Centre of intention to take vacation and agree to pay the Centre the agreed-to-fees for the time their family is on vacation to retain a childcare space for their Child. If other arrangements are made for childcare during time when the Child is scheduled to be cared for at the Centre, the Parents will pay for the service regardless of whether the Child attended Child's Paradise Day Care
Give two (2) week written notice if/when deciding to terminate this agreement. If two weeks written notice is not provided, the Centre agrees to reimburse the Parent for already paid services of the same or portion thereof.	Give two (2) week written notice if/when deciding to terminate this agreement. If two weeks written notice is not provided, the Parent will be responsible for paying the fees in absence of notice or a portion thereof.
Children in Before&After School Programs are expected to attend and/or will be billed for Full-Day Program on days in which buses are not running. As children come off School Bus for After School Program, children are signed into the care of Child's Paradise Day Care staff prior to leaving with parents	Children in Before&After School Programs are expected to attend and/or will be billed for Full-Day Program on days in which buses are not running. As children come off School Bus for After School Program, parents will ensure they contact staff and sign Child into the Centre prior to leaving with parents

<p>The Centre will consider and approve increases to predetermined hours/days of care when request is received, and if the Centre is able to accommodate the increased attendance. Billing for additional days/hours used beyond the predetermined days/hours will be charged in the following month's billing. Extended Hours used are billed in the following month.</p>	<p>When requesting increase to predetermined hours/days of care, parents may make a verbal (Note-written request in advance is required for subsidy approval) or written request to use additional childcare. The Child will be permitted to attend if space allows, and approval granted.</p>
<p>Any changes with regards to fees, hours of care, terms of care and/or billing must be made with two (2) weeks' notice by the Centre to the Parents.</p>	<p>When requesting decrease to predetermined hours/days of care, 2 weeks' written notice must be given, or the child will be considered absent/on vacation and will be billed according to scheduled attendance.</p>
<p>Any permanent changes to attendance will require a new Childcare Contract to be completed or a signed review completed at bottom of existing contract.</p>	<p>Any permanent changes to attendance will require a new Childcare Contract to be completed or a signed review completed at bottom of existing contract.</p>

The parties agree that in exchange for the childcare services, the Parents will pay the Centre the following fees:

1. One-month deposit \$_____ applies to last month of care and is due upon signing of this agreement.
2. \$_____ per day/hour, for 7:00-4:30 Base Day. ***If child is scheduled for School Readiness Base Day of 9:00-3:00 and remains at the Centre past 3:00, the bill will reflect the Full-Day Preschool Base Day Rate.
Daily Rate considerations: []CWELCC []Subsidy
3. The monthly childcare bill is due and payable by the 3rd Friday of the same month in which it was issued. \$5.00 per day late fee will be charged if bill is not paid by the end of the day on the 3rd Friday of the current Month.
4. \$ 1.00 per minute if a Child remains in the Centre past Centre closing time of 5:45pm. Time is calculated using clocks at the Centre.
5. \$ 1.50 per half-hour or portion of half-hour per Child over and above the 7:00-4:30 base day.
6. \$10.00 fee for returned cheques, plus \$5.00 per day late fees until balance is settled.
7. Childcare Payments can be made by cash, cheque, or Email Money Transfer to: director@childsparadise.ca with the password of: daycare

This contract is legally binding and subject to enforcement through any lawful means. Default is liable for attorney fees, court costs, and any other expenses incurred in enforcement.

Signature for Child's Paradise Day Care Centre

Parent/Guardian Signature

Date

Date

REVIEWED ON (Date): _____

NOTES: _____

REVIEW AGREED TO BY (Signatures): _____

REVIEWED ON (Date): _____

NOTES: _____

REVIEW AGREED TO BY (Signatures): _____